# PARTICIPANT INFORMATION

# Co-creation of Stories on Making Communities Inclusive

Research Project -Planning Inclusive Communities

###  UTAS Ethics Approval ID Number: 27599

## Research Team

Principal Researcher:

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Co-Researcher External

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Research Assistants:

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## Why is the study being conducted?

The purpose of this research project is to identify how we can better plan communities to be more inclusive for all people, particularly people of all ages with disabilities, chronic illness, and mental health needs in regional and urban-rural fringed areas across Australia. The three-year project is now expected to finish mid-2024.

This project is funded by the Australian Research Council under DE190101512 - ARC Discovery Early Career Researcher Award (DECRA).

Stage 1 of the project worked with 125 participants (disabled and chronically ill people, families, broader community, and urban planning and built environment practitioners) to find out what makes communities inclusive and what is needed to help make inclusion an everyday practice.

**Stage 2** (final stage)of the research seeks to help progress the needs identified in stage 1 by co-creating resources to enhance awareness and ways of working to plan more inclusive cities and towns.

This information sheet relates to the **co-creation of stories about making communities inclusive** over four online workshops**.** The stories will then be produced by a filmmaker into ***virtual reality (VR) animation short films*** to help improve awareness and understanding of planning practitioners*.*

**An expression an interest (EOI) process will be used to select participants.** The EOI will be open to people between 18 to 30 who identify having disability, neurodiversity, chronic illness and /or mental health needs and live in regional cities and towns. We will be looking for 3 to 6 people.

## What does participation involve?

Participants will be involved in a series of four online workshops co-facilitated by Dr Lisa Stafford and Dr Sam Abbato. The first three workshops are about the Story Co-creation, and the fourth is review and finalisation of short film produced from the stories.

***Workshops 1 to 3 - Telling the Story***

The *first three workshops* will build the story for the short films.

* Each workshop is anticipated to be up to 3 hours (this will include short breaks to meet diversity of needs).
* Information and tools to be used in the workshop will be sent before each workshop to help people prepare and familiarise with the task. This includes VR headset for workshop 4.
* We can also provide one-to-one online coaching if needed.

The co-facilitators – Lisa and Sam - will guide and support participants through a series of steps for developing the stories and script.

The story will be about regular things people do in community. Like “Coffee with my friends”. The settings and how the stories will be told (in pairs, individually, or collective of shared experiences) will be determined in the first workshop with the participants to ensure diversity of needs and styles are reflected.

Aim is to present two versions of the setting:

* Lived experience – barriers/exclusions encountered in the setting – like living in a world not built for you.
* Reimagined inclusive experience - what the setting would look when built for our body-mind diversity.

In total, there will be no more than six films produced from the workshop. This may be 3 films to convey the lived realities/barriers/s and 3 films of the setting re-imagined as inclusive.

The workshop sessions will all be online via Zoom and using an online free platform – like [Mural](https://start.mural.co/free-forever?utm_medium=paid-search&utm_source=adwords&utm_campaign=201101-Core_Brand&utm_adgroup=MURAL_-_Branded&utm_campaign_id=11265145092&utm_content=mural&utm_adgroupid=109231331743&gclid=Cj0KCQjwpeaYBhDXARIsAEzItbEgcJVoV4x4jmXxZjLtAvEbRYZ32uNCnbs1Bb73fh3N-jk7JDSq4WsaAmJwEALw_wcB).

***Workshop 4 - Review the VR films***

The fourth online workshop will involve participants reviewing the draft VR films.

Following the review and feedback, the VR films will be produced as three individual 3-minute VR and standard version films and a 3–5-minute compilation. The final products will incorporate accessibility elements, including captioning.

The films will be hosted on the planning inclusive communities project website, university repository and will have creative commons licence – Attribution-NonCommercial-NoDerivs CC BY-NC-ND. This license only allows others to download your works and share them with others as long as they credit us, but they can’t change them in any way or use them commercially.

### *Voluntary involvement*

Your participation in this project is entirely voluntary. If you do agree to participate you can stop participating (withdraw) without comment or penalty up until the films are produced (Workshop 4). After which time it won’t be possible to withdraw. Your decision to participate or not participate will in no way impact on your current or future relationship with the research team and their universities.

## What are the possible benefits for me if I take part?

Benefits of Participation include:

* Peer learning and exchange of ideas.
* To thank people for their knowledge and time, participants will be reimbursed $50 per workshop for their time and lived experience knowledge. An additional $50 will be paid for any additional reviews outside the four workshops.
* Received VR Googles

The outcomes of the research will not have any direct benefit on your current situation – like improve your street. The research may have a future benefit by helping to inform and advocate for ways to support planning practices and processes to make communities more inclusive in regional areas.

Participants will be emailed a link to the research finding updates as they become available on the project website and will be emailed a summary of findings once the project is finished.

## What are the possible risks for me if I take part?

There are some minimal risks associated with your participation in this research project.

This includes:

* The risk of **emotional discomfort**, which may occur should you choose to share an experience of exclusion that was distressing. There is no requirement to disclose distressing situations. We ask you to only reveal what you are comfortable revealing.
* There is also the **risk of social discomfort in** **co-creating public education films due to** sharing experiences with other people in a group and in stories that will be made public. There is no requirement to share information you are not comfortable with. You also have the option to not be named as a co -created. We will only use your name and voice where you have given extra consent – this referred to as waiving anonymity, which is furthered explain in the data and consent section below.

If you do experience discomfort or distress as a result of your participation in the research you can contact **Lifeline** who provides access to online, phone or face-to-face support, by calling **13 11 14** for 24-hour telephone crisis support. If you are a young people aged under 25, you can also call the **Kids Helpline** on **1800 551 800**.

## What about privacy and confidentiality?

Your data will be stored in coded form without names or identifiable features. The recording will be transcribed further eliminating any identifying aspects. The audio recordings of the workshops will be destroyed, but the de-identified transcript will be stored securely as per the UTAS Management of research data policy.

***Published information****.* Every effort will be made to ensure that the data you provide cannot be traced back to you in reports, publications, and other forms of presentation. For example, we will only include the relevant part of a quote, we will not use any names, or names will be changed, and/or details such as dates and specific circumstances will be excluded. Nevertheless, while unlikely, it is possible that if you are quoted directly your identity may become known. As such it is important to only talk about what you are comfortable revealing.

***Waiver of anonymity****.* Given the co-creation approach, participants will be given the option to be named /recognised as a co-creator of the films as well as the option to use one’s voice to narrate the film. By agreeing to be named means other people will know you were involved so you won’t be anonymous. If you wish to be named, you will be asked to complete a waiver consent form. This option will be discussed in later workshops.

***Future Use of Data.*** Given the importance of this research, the information you provide (without any identifying information) will be stored long term so that it may be used for future research by the research team, or other researchers investigating related areas of research. This is called unspecified consent. Your consent form will be stored securely and destroyed after 15 years.

## How do I give my consent to participate?

We invite you to complete **an online expression of interest (EOI) form which includes consent** - confirming your agreement to participate in this research and activities as described here. This is to be submitted by **17 February 2023**. We encourage you to ask any questions or speak to someone you know well before deciding to participate.

Once the EOI’s are received they will be reviewed, and members selected. If there are more than 6 EOI’s received, the lead researcher will select based - diversity, geographical area and role. All people who submitted an EOI will be advised of the outcome. Selected participants will be asked to re-confirm their consent before the first workshop to ensure they still want to continue.

## What if I have questions about the research project?

If you have any questions or require further information, please contact:

Dr Lisa Stafford Email: lisa.stafford@utas.edu.au Phone: 03 6226 2143

You can also find further information about the project at <https://www.planninginclusivecommunities.com/>

## What if I have a concern or complaint regarding the conduct of the research project?

UTAS is committed to research integrity and the ethical conduct of research projects. If you wish to discuss the study with someone not directly involved, particularly in relation to matters concerning policies, information or complaints about the conduct of the study or your rights as a participant, you may contact the Executive Officer of the HREC (Tasmania) Network on (03) 6226 6254 or email human.ethics@utas.edu. The Executive Officer is the person nominated to receive complaints from research participants. You will need to quote UTAS Project ID Number: 27599

## How to start

You are asked to complete the EOI and consent form online using this link: <https://utas.qualtrics.com/jfe/form/SV_5vb1iMau1scg5ts>

Or scan QR Code

If you have any trouble accessing the link, please email: inclusivecommunitites@gmail.com.au

## Thank you for helping with this research project. Please keep this sheet for your information.